

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

DATE: October 17, 2022

TIME: 6:30 pm

PLACE: Blum House

**Call to Order**

Mark Schusky, President, called the meeting to order at 6:38pm.

**Roll Call**

Trustees present:

Mark Schusky, President

Laura Gottschalk, Vice-President

Marleen Suarez, Trustee

Cathy Kulupka, Trustee

Trustees absent:

Amanda Bender, Secretary

Ana Romero-Lizana, Trustee

Also present (via Zoom):

Kyla Waltermire, Executive Director

Katie Heaton, Assistant Director

**Pledge of Allegiance**

**Public Input** - Michael Treece, Jr. expressed his interest in filling the library board trustee vacancy.

Lisa McCormick expressed her interest in filling the library board trustee vacancy.

**Friends of the Library** - The Friends of the Library book sale is November 4 & 5. Also, the library will be promoting the Friends of the Library on social media in the near future.

**Trustee Comment**

None

**Consent Items**

Motion to approve Consent Items in entirety made by Suarez and seconded by Gottschalk.

a. Approval of Minutes - September 19, 2022

b. Administrative Reports

Executive Director:

- Waltermire shared that the library's wifi has been off and on all day; library staff has been trying to resolve issues. Lazerware will be out tomorrow morning to work on the issue.
- CHS Life Skills Transitional Program has been working in the library for the past 2 weeks. This is the first time since before COVID that they have been able to visit and everyone is really excited.
- Holiday bonuses have been budgeted for staff – \$200 for part-time, \$275 for full-time employees.
- Illinois Heartland Library System reached out to ask permission to pitch a media story about the harassment and hate mail received by the library and library staff as a result of the library's Pride Month event. After discussion, it was decided to decline participation in the pitch at this time.
- Schusky asked if the library's health insurance plan/provider will remain the same since a library-specific alternative is more expensive. Waltermire answered that it will remain the same for now.

Assistant Director:

- Heaton reported that Fire Safety Week activities were a success.
- The teen lock-in also went very well.
- Heaton spoke with someone from SIUE who received a grant that, in part, would survey communities about internet needs. She shared the history of pursuing internet services in Fairmont City with the individual, who decided to instead guide their students to create an "internet options" bulletin board like Fairmont City's in other libraries.
- The Fairmont City trunk-or-treat will be held on October 28.

c. Finances

- Schusky noted that Blum House rentals have been strong. However, the electricity budget expenditure is already at 73%. Waltermire has been communicating with a broker for better rates and will move forward with locking in better rates when they are presented.
- Schusky asked why the salaries/wages were higher at this point in the fiscal year than they were at this point in the prior fiscal year. Waltermire reminded trustees that the Maintenance Technician position was filled in January 2022, so there is an additional full-time position accounted for in this fiscal year.

d. Committee Reports

i. Finance – None

ii. Personnel - None

iii. Fundraiser – None

A roll call vote was taken on the motion:

Laura Gottschalk- Yes

Mark Schusky- Yes

Cathy Kulupka – Yes  
Marleen Suarez- Yes

Yes- 4, No – 0, Abstained – 0. Absent – 2

Motion carried.

### **Unfinished Business**

- a. COVID-19 Related Actions – no update.
- b. Tabled until March 2023: Repairs & Updates to the Blum House - Collinsville Library Foundation
- c. Annual Evaluation of Executive Director - no members of Personnel committee present, tabled until next meeting.
- d. Eagle Scout Project – Memorial Bricks by Historical Museum - no update.
- e. Tabled until November 2022: Short Street Lot

### **New Business**

- a. Board vacancy letters and resumes - decision tabled until the other Trustees are able to attend and vote
- b. Election of Board Treasurer

A motion was made by Kulupka, seconded by Gottschalk to elect Marleen Suarez as Treasurer.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes  
Mark Schusky- Yes  
Cathy Kulupka – Yes  
Marleen Suarez- Yes

Yes- 4, No – 0, Abstained – 0. Absent – 2

Motion carried.

- c. Approval of Quote to replace 3 VAV Controllers at the Collinsville Library

Waltermire explained that attempts to receive other quotes did not pan out, so there is only one quote to consider.

A motion was made by Kulupka, seconded by Suarez to approve the quote from Johnson Controls to replace 3 VAV controllers in the amount of \$23,172.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes

Mark Schusky- Yes  
Cathy Kulupka – Yes  
Marleen Suarez- Yes

Yes- 4, No – 0, Abstained – 0. Absent – 2

Motion carried.

d. Approval of FY2023 Resolution to Determine Estimate of Funds Needed

A motion was made by Suarez, seconded by Gottschalk to approve the resolution as presented.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes  
Mark Schusky- Yes  
Cathy Kulupka – Yes  
Marleen Suarez- Yes

Yes- 4, No – 0, Abstained – 0. Absent – 2

Motion carried.

e. Set Date for Truth in Taxation Act Hearing – The hearing will be held immediately before the November 21, 2022 regular meeting and begin at 6:30 PM.

f. Review of Serving Our Public 4.0 Chapters 12 & 13

**Closed Session** - None

**Adjournment**

A motion was made by Kulupka and seconded by Suarez to adjourn.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes  
Mark Schusky- Yes  
Cathy Kulupka – Yes  
Marleen Suarez- Yes

Yes- 4, No – 0, Abstained – 0. Absent – 2

Motion carried. The meeting adjourned 7:14pm